

**REPORT
ON
DISSERTATION FORMATTING ORIENTATION**

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1. KSL: An Overview

Kathmandu School of Law, established in 2000 AD, an affiliated college of Purbanchal University, is a community-based, non-profit academic institution that upholds its unrestrained commitment for a pragmatic, research-based and community responsive legal cum justice education in the country. It was conceptualized within the ambit of non-profit movement dedicated to serve the need of an academically sound and functionally feasible justice education in Nepal. Hence, just within two decades, it has not just shaped legal education in the nation with its innovative courses and teaching pedagogies but also widened the scope of law developing quality legal professionals.

Since its inception, it is persistently serving the aspirations of students and scholars with diverse backgrounds. Being candid in expression, it has brought about a paradigm shift in the field of legal education with its state-of-the-art approaches including clinical and community outreach programs in the curricula and research-based teaching methodology. Thus, it heralds a new beginning in the less-trodden field of legal education in terms of its motive, approach, quality and international standing. It envisions fostering the institution as the center of excellence worth capable to contribute to the positive transformation of the nation into a functional democracy based on rule of law, human rights and good governance. Mission of KSL is to promote Justice through enhanced legal education for social engineering and value-based professionalism.

2. Objectives

Among many, some of objectives of KSL are as follows...

- 1) To provide a conducive educational platform where law students build on empirical method of learning legal concepts and skills in an interdisciplinary approach.
- 2) To develop legal professionals that are able to cater to the socio-economic and development needs of disenfranchised people in particular.
- 3) To shape the legal landscape of Nepal where international standards are given due respect and enforcement.
- 4) To endow law students with the expertise and exposure to represent the cases of national interests in the international setting.

3. Activity

Activity conducted, which is briefed in this report, was an orientation session on Dissertation Formatting for LLM Batch 2019 & 2020. It was intended to aware dissertation submitting students regarding formatting errors and common mismatches, thus, they could work to ensure the highest level of uniformity and conformity to the guidelines. 10th September, 2022 was the day for this online orientation and it was scheduled at 7:45 PM sharp. The session had lasted for an hour and was precipitated by 38 scholars.

Representing the department, Departmental coordinator Atindra Dahal had made the orientation and addressed the questions and concerns forwarded.

4. Highlights of Orientation

The major highlights of orientation were as following.



- a. The students should submit a copy of dissertation along with separately presented Progress Form signed by the supervisor and Self-Assessment Check List signed by self for departmental approval.
- b. Submissions with only less than 7 errors count will be approved for further procedure.
- c. Title should be preferably in 4 lines.
- d. Use of commas, colons and semicolons at the end of word or phrases, if that doesn't continue with any additional or further information in same line, should be omitted.
- e. All page headings and chapter headings should be center aligned, upper case, 16, and bold.
- f. All titles should be left aligned, proper case, 14, and bold.
- g. All sub-titles should be left aligned, proper case, 12, and bold.
- h. All the text should be in 12 font size.
- i. Accurate designation of supervisor should be well known and mentioned properly.
- j. While filling up the format: the name of the department head and the Principal of the institution should be written correctly in spelling, designation and honors as well.
- k. Chapters should be expressed in word form not in numeric form (eg: Chapter one, not chapter 1)
- l. Numbering of the page before chapter one should be in roman form in the center bottom of the page (e.g: i, ii etc.). Page starting from chapter one should be in numeric form and with the surname of the researcher mentioned in the left side of the page. (e.g.: Khanal, 1)
- m. The prefatory part of the dissertation should be in sequential order as stated into guideline.
- n. Spelling error should be checked.
- o. Research objectives and findings should be co-aligned: the same number of questions and objectives along with findings.
- p. Make finding very specific and if other extra information is there, better it is to include those in conclusion.
- q. Margin: left side 1.5 and other sides 1.
- r. Paragraph: double spacing, block writing.
- s. Line spacing should be 1.5
- t. Font should be only Garamond.
- u. Reading dissertation guideline and self-assessment checklist thoroughly will help a lot to ensure better formatting.
- v. Check the formatting orientation video, uploaded in the class, for detail.
- w. They were advised to save as the document on Rich Text File extension for refraining of space mismatch while MS office version differs.
- x. Singular and plural nouns in title and subtitles should be correctly written.

5. Some Snaps of Orientation

This screenshot shows a Zoom meeting grid with 16 participants in a 4x4 layout. The participants are: Jigme, Research Department, sheela Gwachha, Fulmaya, Tika Bahadur kunwar, Nirmala Pandit, Prakash Chandra..., sunita khusu, muskan Basnet, Prabin Acharya, Raj, Narendra Kumar sah, Nikhil Dongol, Satya N Maharjan, Puja poudel, and Raksha Ram. The 'Raksha Ram' tile is highlighted with a yellow border. On the right, the 'Participants (27)' list shows 1 person waiting (Deepa kharal) and 27 participants in the meeting, including Jigme (Co-host, me), Research Department (Host), and others.

This screenshot shows a Zoom meeting with a large video of a participant in the foreground. The participant is wearing a white shirt and a pink and white patterned turban, with a background of palm trees and a beach. The name 'Research Department' is visible at the bottom of the video. On the right, the 'Participants (28)' list shows 28 participants, including Jigme (Co-host, me), Research Department (Host), and others.

Zoom You are viewing Research Department's screen Options

Tika Bahadur kunwar

Nirmala Pandit

Participants (38)

- J Jigme (Co-host, me)
- RD Research Department (Host)
- NP Nirmala Pandit
- PC Prakash Chandra Sapkota
- SK sunita khusu
- MB muskan Basnet
- PA Prabin Acharya
- TB Tika Bahadur kunwar
- R Raj
- NK Narendra Kumar sah
- F Fulmaya
- PP Puja poudel
- P Puja
- PP pratima pokharel
- S Supriya
- SN Satya N Maharjan
- ND Nikhil Dongol

Invite Mute All

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6. Conclusion

Having participated in the orientation, now, students can present more uniformed and well formatted dissertation.

7. Key Observation

Research Department should avail them the video recording since students missing the class also can benefit and they can even review for further check to assure higher level of accuracy.